

Meeting Minutes - Board of Directors Meeting - Maritime Quarter Horse Association

November 23, 2023

Chair: Liane Nelson, President

Note Taker: Shannon Boyce, Secretary

Attendance: Liane Nelson, Shannon Boyce, Doug Perkins, Lois-Anne Landry, Lacey Fisher, Sarah Boss, Jeremy Hoyt, Shandi Dryden, Leah Thompson

- Meeting was held virtually via Zoom and was called to order at 7:06 pm by Liane Nelson, president.
- 1. Motion to approve the agenda with power to add was made by Lacey Fisher, seconded by Sarah Boss. Motion carried.
- 2. Minutes of the last meeting, held virtually on Zoom October 3, 2023, were provided to all in attendance in advance and were not read at the meeting. The question was asked if there were any comments or questions regarding the minutes, to which there was no response. Motion to approve the minutes of the last meeting was made by Madison Holmes, seconded by Doug Perkins. Motion carried.

Minutes of the AGM, held in Truro, Nova Scotia November 4, 2023, were provided to all in attendance in advance and were not read at the meeting. It was noted that official approval of these minutes will take place at the 2024 AGM. A motion was made to have BOD approval of the minutes of the 2023 AGM by Madison Holmes, seconded by Sarah Boss. Motion carried.

- 3. Liane Nelson provided the President's report where she discussed priorities and planning for 2024. These priorities include open communication and planning with the MQHA members in addition to communication with the AQHA and CQHA to take advantage of what they have to offer for programs, grants, etc.
- 4. Sarah Boss provided the Treasure's report. Sarah and Jonathan are working on the year end report and financials. Sarah is already familiar with SAGE which will help make the transition to a new treasurer smoother. Sarah discussed how a change of bank is likely not beneficial. Changing to RBC isn't an option due to her employment and switching to a new bank means we would need a new GIC to secure new credit cards. Scotiabank is also close to Sarah's work which is convenient. Sarah also discussed how hiring a bookkeeper will be beneficial when filing the year end remittance.
- 5. Chairs and board members were assigned to the various committees. Liane Nelson, in her role of president, will sit on each committee. A list of the committees and the associated board members will be shared on the BOD Directors messenger chat and a Facebook post inviting and encouraging general members to join the various committees will be shared. Each committee is to arrange their first meeting by early January and create a draft budget for board approval.
 - A. Equine Review Committee: Chair- Madison Homes, Members- Lacey Fisher, Jeremy Hoyt, Shandi Dryden
 - Organization includes the vendor booths, demonstrations, clinics, inviting other organizations & equestrian clubs

- An application needs to be sent for the CQHA grant
- We did not receive an AQHA grant for this year
- Top priority is booking the clinicians
- Sarah Boss has the spreadsheets laid out, copies of the previous vendor forms, etc.

B. Show Committee: Chair- Leah Thompson, Members- Lois-Anne, Doug Perkins, Trina Perkins, Lacey Fisher, Madison Holmes, Shandi Dryden

- Rose and Beth should be invited to the show committee meetings.
- On December 4th Liane, Leah and Rose will be meeting with the new Maritime Paint Horse Club executive board to discuss the future of the September show.

C. Youth Committee: Chair- Lacey Fisher, Members- Doug Perkins, Trina Perkins, Shandi Dryden, Lois-Anne Landry

D. Communications Committee: Chair- 2023 Chair (Katurah Waye) to be asked, Members- Rose Cook (to manage our website) and Lois-Anne Landry

E. Fundraising and Sponsorship: Chair- 2023 Chair (Katurah Waye) to be asked, Members- Leah Thompson, Julie

F. Social Committee- to be combined with the Show Committee

G. Bylaw Review- Chair: Jeremy Hoyt, Members- Lacey Fisher, Liane Nelson, Sarah Boss

- Development of a Policy & Procedures Manual would allow continuity within the MQHA from year to year

H. Membership Committee- Chair: Shannon Boyce, Members- Katurah Waye, Rose Cook, Sarah Boss

I. Year-End Awards & Banquet Committee- Chair: Shannon Boyce, Members- Liane Nelson, Jeremy Hoyt

6. Other Business for Action from the previous agenda was discussed.

The MQHA requires some form of electronic document storage (like Google Drive or One Drive) to ensure continuity from year to year and to ensure our minutes have a form of permanent storage. The MQHA currently has a One Drive. Shannon Boyce to look into it and set up. A motion was made by Jeremy Hoyt to buy an external hard drive to back up our documents. Shannon Boyce seconded the motion. Motion carried.

The youth committee is to review the Congress youth team qualifiers. The clearer the BOD is with the qualifying requirements the easier it is to help answer membership questions.

Board minutes and committee reports will continue to be posted to the MQHA website and Facebook posts can inform the membership when and where the minutes are posted.

General MQHA members are encouraged to join the various MQHA committees.

7. The possibility of a MQHA Affiliated clinic to be held in Nova Scotia was mentioned. The creation of an External Event Committee was mentioned. The discussion was tabled to the next BOD meeting. One possibility is someone in Nova Scotia hosting a clinic with MQHA partnership where MQHA helps to promote the clinic and MQHA members receive a discounted clinic fee.

8. Lacey Fisher made the motion for MQHA to continue with Rose Cook and Beth Perkins as our show management team. Jeremy Hoyt seconded the motion. Motion carried.
9. A date for the next board meeting was set for Thursday, January 11th, 2024.
10. Motion to adjourn meeting at 8:04 pm- Lois-Anne Landry