

Meeting Minutes - Board of Directors Meeting - Maritime Quarter Horse Association

June 1, 2023

Chair: Liane Nelson, President

Note Taker: Shannon Boyce, Secretary

Attendance: Liane Nelson, Shannon Boyce, Doug Perkins, Katurah Waye, Leah Currie, Barry MacEachern, Jonathan Melong, Lacey Fisher, Sarah Boss

- Meeting was held virtually via Zoom and was called to order at 7:02 pm by Liane Nelson, president.
- 1. Discussion around the replacement of board members was added as an addition to the agenda under the President's Report. Motion to approve the agenda was made by Sarah Boss, seconded by Shannon Boyce. Motion carried.
- 2. Minutes of the last meeting, held virtually on Zoom April 27, 2023 were provided to all in attendance in advance and were not read at the meeting. The question was asked if there were any comments or questions regarding the minutes, to which there was no response. Motion to approve the minutes of the last meeting was made by Katurah Waye, seconded by Sarah Boss. Motion carried.
- 3. Liane Nelson provided the President's report where she discussed how the paperwork has been completed, pictures have been gathered and a list of participants has been organized to submit to the CQHA and AQHA in exchange for the 2 clinic grants.

Next, Liane discussed how Wyatt MacGregor has missed two consecutive MQHA board meetings. Liane has reached out through e-mail and Facebook to see what his intentions are with respect to the MQHA board to no reply. Jennifer Poole has reached out to Liane directly and has resigned from the board. Committees are to remove them from their group chats as of tomorrow. From now until the AGM in November the board can appoint two replacements. Board members are asked to nominate willing candidates and they can be seconded and voted upon in the MQHA BOD group chat. The results will be added to the next minutes.

- 4. Jonathan Melong provided the Treasure's report. The Equine Review and Sponsorship committees have done a great job! In the future we will have to discuss where to allocate any potential excess funds. Our insurance is now \$1725 and the additional cost is due to the accident coverage. We are potentially looking at \$15,000 to \$20, 000 in profits if the shows run as projected. We must remember to include a \$5,000 to \$10,000 reserve to make up for last year's losses.
- 5. Committee Reports
 - A. Equine Review Committee Report- Presented by Sarah Boss. See attached report.

Sarah Boss made a motion to purchase Rose \$250 in gift cards as a thank you for all of her hard work at the Equine Review. Jonathan Melong seconded. Motion carried.
 - B. Show Committee Report- Presented by Leah Currie. See attached report.

C. Youth Committee Report- Presented by Lacey Fisher. See attached report.

D. Communications Committee Report- Presented by Katurah Waye.

Nothing new to report. We have new followers (people and organizations). Our e-mail account is organized into different folders and Katurah is working to keep the correspondence sorted into the appropriate folders and keeping the emails replied to promptly.

E. Fundraising/ Sponsorship Committee- Presented by Katurah Waye. See attached report.

Katurah Waye made a motion to donate \$200 towards the fire relief efforts in Nova Scotia through the most appropriate agency (which is to be determined). This will be if there is a proper channel for donating to the fire relief funds. Sarah Boss will look into the options for donation. Leah Currie seconded the motion. Motion carried.

Lacey Fisher made a motion to donate \$250 per MQHA youth (2) to the National Youth World Cup for Team Canada. Jonathan seconded. Motion carried.

F. Membership Committee- Presented by Shannon Boyce.

We currently have 122 members.

G. Social Committee- Presented by Katurah Waye. See attached report.

H. Year-end Awards Committee- Presented by Shannon Boyce.

With the funding received through the efforts of Equine Review and the Sponsorship Committee, the Year-End Awards Committee can now develop a budget and present it to the board at a future meeting for voting.

A motion was made by Shannon Boyce to accept the committee reports as read. The motion was seconded by Katurah Waye. Motion carried.

6. The show dates for 2024 have not been finalized yet. Also, Leah reached out regarding Beth Perkins taking the show manager course and has not heard back. She will reach out again.
7. Leah, Katurah, Beth and Rose were discussing how to add value at our shows to our members and they were discussing how the MQHA does not have a nice Photo Booth background for exhibitors to take photos in front of. A 10' x 8' background from bannerbuzz.ca would be \$631.58 and if ordered today it would arrive by June 15th. The background should have the MQHA logo, AQHA logo and the CQHA logo. It was decided that other board members would look at some quotes from two local sign companies and the BOD could vote on our group chat regarding purchase. The banner will need to be finalized and voted on by early next week in order for it to arrive in time for the Canada Day Classic.
8. A date for the next board meeting was set for Thursday, July 13th, 2023 at 7:00 pm.
9. Motion to adjourn meeting at 8:16 pm- Doug Perkins

Equine Review Proposed/Actual Budget

Revenues:	Proposed	Actual
Clinician grants	\$2,500	5,750
Riders in clinic (11 participants @ \$350 each)	3,500	3,500
Vendor booths (actual includes tax collected)	3,500	7,470.75
Gate	1,000	4,200
RV and stall revenue	0	914,22
Total	\$10,500	\$21,834.97
Expenses:		
Jocelyn- clinician fee	\$1,500	
Hotels (\$109 x 2 night x HST)	253	
Meals (\$75 x 2 days)	150	
Travel	<u>500</u>	
Total Jocelyn for clinic	2,403	2,630
10 stalls for demos \$26.50/day x 10 stalls	265	
10 stalls for clinics \$26.5/day/10 participants x 2 days	530	
Youth tack sale stalls \$26.50/day/12 stalls x 2 days	636	
Vendor stalls to PLP (\$19 X 2 x 40)	<u>1,520</u>	
Total cheque to PLP (actual includes tax paid)	2,951	5,137.43
Misc expenses (admission booth etc)	200	323.13
Total	\$5,554	\$ 8,090.56
Net profit	\$4,946	\$13,744.41

Show Committee Report

Prepared for June 1, 2023, Board Meeting

1. Fireworks – This has been an ongoing and pressing issue for a number of years. Rose and Beth have attended the Town of Sussex meeting and were told that there is no way they will be moving the fireworks. They had initially offered to pay for the purchase of ear plugs to be given to competitors but wanted to purchase a “re-usable” option and had proposed purchasing fly ear bonnets, which they thought would solve the issue. Obviously, no this would not and the deal fizzled out, therefore the committee will be advising competitors to bring their own ear plugs, will be reaching out to North Stream to ask if they can have extra on hand to sell, and will be purchasing 10 pairs, which will come out of the miscellaneous budget. Liane will be putting out a PSA to the membership to advise them on the fireworks situation.
2. Emergency veterinarian – We will be reaching out to Dr Mitch Downey to see if his clinic is willing to provide on-call emergency veterinary care for competitor’s horses during our events, since the provincial vet only does emergency calls to existing clients.
3. Futurities – The list of futurities and sponsorships has been created for the Fall show and will include the finals for Trot for Cash and Canter for Cash.
4. Food Truck – We are currently sorting out the details of having a food truck at our shows this year. There were a few issues and concerns with the canteen last year, and a good reception of the food trucks at Review, so we are hoping that having more options for food will be a good addition to our show experience.
5. The committee has been busy allocating sponsorship money to awards and events for the membership. We have some nice awards and prizes going towards futurities, high points, and other non-competitive accolades.

MQHYA Youth Report June 1, 2023 – Lacey Fisher

Youth Clinic

- May 5/6/7 @ Shandi's went off very very well! Thank you to all who participated & helped! 12 riders, 7 auditing youth & parents.
- MQHYA \$1500 CQHA grant for the youth, everything was completed for this grant post clinic. Funds should be arriving any day.
- Donnie Adams donated back his \$100 to the youth.
- We were able to give each youth member a show bill gift card for \$ 225 (riders) & \$50 (auditors) once all was sorted out. This was always the goal to make the clinic cheaper for them.
- Total profit from clinic was roughly \$1268

Equine Review Youth events organized – total profit was \$ 5151.70

- Duck Race – started selling the 100 ducks at ER, finish selling by the Canada day show. Race will be July 6 in Final numbers from ER Youth Fundraising was:

Used TACK	\$2,651.70
DUCK (26 sold)	\$650.00
50/50 BOARD	\$250.00
BASKET TICKETS	\$ 600.00
BIKE TICKETS	\$1,000.00

- Katurah Wayne shared our Youth in NB & NS who qualified for the Youth World Show, July 28 – August 7 at the OKC Fairgrounds in Oklahoma City, Oklahoma. Big Congratulations to them
- Hannah and her MQHYA board are hosting a youth meeting during the July show. Date & time to be announced shortly.
- I personally was very proud of our Maritime Youth who participated at the show this past weekend. Our youth did very well and are looking forward to our July show.

Sponsorship Committee

June 1 2023

Katurah Waye (Chair)

Liane Nelson

Kristi St-Hilaire

Barry MacEachern

Kim Artz

Jennifer Ehrenfeld-Poole

Jonathan Melong

Rikki-Leigh Humphreys

Sponsorship

- Around \$40,000 in sponsorships

Fundraising

- Wine Survivor – To be held at the Summer Sizzler. Everyone brings a bottle of wine and \$20.00, whoever participates gets their name into a draw and the person who gets their name drawn last takes home all the wine. MQHA keeps the cash to go into the MQHA account
- Kiss the Pig (Will be happening at the Canada Day Classic Show)
- Kim Artz has many items donated for Banquet
- Amy Walls and Steve Corkum have donated a Stud Fee for our Banquet Auction

Exhibitor Bags

- Lacey Fisher with RE/MAX (Bags cost \$190.77)
- Perkins Quarter Horses (Bags cost \$240.45)
- Ranch By Design (Bags cost \$240.45)

Show Booklet

- Katurah will look after making the show booklet on Canva and printing at Staples.

BBQ

- Received a sponsor for the Canada Day Classic BBQ
- Sobeys will donate hot dogs and Super Store will donate Hamburgers

Social Committee

Katurah Waye (Chair)

Amanda Gautreau

Leah Currie

Liane Nelson

Sarah Boss

Approved budget of \$750 for the show season

Canada Day Classic

Everything has been planned for the CDC

- **Thursday Night** we secured a BBQ sponsor of Hamburgers & Hot Dogs (Boudreau Meat Market) and we will purchase the buns from Mrs. Dunster's. Was talking to Kim Munson from Mrs. Dunster's and we will need 13 packages of each which will total \$65.00.
- MQHA will also need to purchase condiments – MQHA has napkins & plates.
- **Friday Night** we will be having "Work with a trainer" – Leah Currie has donated her time
- **Saturday Night** will be organized by the youth
- **Sunday Night** Shandi brought the idea of a "Kiss the Pig" Fundraiser to the Social Committee – we decided to use this as a social night.
- Throughout the weekend we will be giving out popsicles (MQHA will purchase)
- Superlatives will be happening during the show

Summer Sizzler

- **Thursday Night** We will be having a move in BBQ (we have the hot dogs sponsored from Sobeyes Sussex and Super Store will be donating hamburgers) – Will need to purchase buns from Mrs. Dunsters again
- **Throughout the weekend** Wine Survivor will be happening during this weekend – a poster with more information will be released after CDC. (this will be a fundraiser for MQHA)
- **Throughout the weekend** Giving out ice cream sandwiches during the weekend (MQHA will purchase)
- **Friday Night** Work with a trainer – Need to ask a trainer to volunteer 1hr of their time for this
- **Saturday Night** Youth games

Fall Classic

- **Monday Night** Potluck – Will advertise after Summer Sizzler (Will ask Lois to make a Poster)

- **Monday Night** Games after potluck (either hosted by Social Committee or Youth)
- Superlatives will be happening during the show