

Meeting Minutes - Board of Directors Meeting - Maritime Quarter Horse Association

June 13, 2024

Chair: Liane Nelson, President

Note Taker: Shannon Boyce, Secretary

Attendance: Liane Nelson, Shannon Boyce, Lois-Anne Landry, Jeremy Hoyt, Katurah Waye, Madison Holmes, Sarah Boss, Barry MacEachern

- Meeting was held virtually via Zoom and was called to order at 7:34 pm by Liane Nelson, president.
- 1. Motion to approve the agenda with power to add was made by Shannon Boyce, seconded by Katurah Waye. Motion carried.
- 2. Minutes of the last meeting, held virtually on Zoom April 25, 2024, were provided to all in attendance in advance and were not read at the meeting. The question was asked if there were any comments or questions regarding the minutes. Shannon Boyce found some changes to be made to correct the minutes with regards to the committee reports. Motion to approve the minutes of the last meeting will be deferred to the next meeting in July 2024.
- 3. Liane Nelson provided the President's report. There has been no new correspondence with CQHA & AQHA. Madison Holmes is completing the post-grant Equine Review Report so we can receive our grant money.
- 4. Treasurer's Report- Sarah Boss, see attached report. Motion was made by Sarah Boss to approve the Treasurer's Report. Seconded by Jeremy Hoyt. Motion carried.
- 5. Committee Reports:
 - A. Equine Review Committee Report- Madison Holmes
 - Filling out forms for the CQHA grant reimbursement of \$2000 and have hired Clint Fullerton for an AQHA clinic in 2025 although have not sent out a contract yet.
 - B. Show Committee Report- Leah Thompson provided the report and it was read by Liane Nelson, see attached report
 - Discussion of the show committee report revolved around how Beth won't be able to help Rose in the show office for the Canada Day Classic. Rose has hired Tammy Smith to help in the office. Tammy may not be available to help on Friday. The show committee will need help setting poles on trail morning. Other ideas included placing a "Please have patience" sign on the show office door and having a large card in the show office for Ashley. There has been some worry about the trailer parking and keeping things fair and also safe for everyone. The full service sites and grass serviced sites were based upon the order people submitted their applications with deposits. One thing we have been asked to consider is having special parking/camping for members with mobility issues. Questions that arose regarding that request include, "Is any particular space better suited for them than another?" "What do the individuals with mobility issues actually require for their camping space?"

- C. Youth Committee Report- Lacey Fisher provided the report and it was read by Shannon Boyce, see attached report
- D. Communications Committee Report- Katurah Waye, no written report provided for the minutes
- E. Fundraising/Sponsorship Committee Report- Katurah Waye, no written report provided for the minutes
- F. Bylaw Review Committee Report- Jeremy Hoyt, no report
- G. Membership Committee Report- Shannon Boyce, see attached report
- H. Year End Awards and Banquet Committee Report- Shannon Boyce, see attached report

Jeremy Hoyt motioned to accept the committee reports as read. Katurah Waye seconded the motion. Motion carried.

6. Other Business for Action:

There has been no update regarding the Ralph Gilles Memorial Scholarship. Liane Nelson will follow-up with Jeremy Hoyt regarding the scholarship.

7. New Business

- The MQHA has been served with legal papers as co-defendant in a law suit. Our insurance company initially said they would be of no help and to go to whatever insurer was present in 1981. They have since changed their decision on that some. We will be asking our lawyer to look into if we are a new corporation based upon what province we are currently incorporated in (and when the current MQHA was incorporated) because the law suit may not even apply to us. We have 30 business days to respond. We will inform our members of the details based upon what the lawyers advise. In the meantime we will wait for their advice. We are currently unsure if our insurance will cover any of the lawyer fees. HEC has forwarded the claim to Victor Insurance who is a claims analyst to review the allegation. The matter is to be kept confidential and there is to be no reaching out to the plaintiff or the co-defendant. We will need to track down our copy of the incorporation documents to provide to a lawyer or have the lawyer find copies where they are registered.

Jeremy Hoyt moved to approve authorization to the executive board of directors to obtain a lawyer up to \$5000 if the insurance company does not provide a lawyer for us. Motion seconded by Katurah Waye. Motion carried.

- Shannon Boyce discussed how the MQHA should have a policy manual in place in case of emergencies. Examples include what to do in case of thunderstorms, a missing child, etc. Equine Canada may have a document which can help with the drafting of such policies and she will look into it before the next meeting.
8. A date for the next board meeting was set for Tuesday, July 23, 2024 at 7:30 pm.
9. Motion to adjourn meeting at 8:51 pm- Lois-Anne Landry

Treasure's Report June 13, 2024

Since gaining access to online banking I've gone back and categorized items to April 1, 2024 to May 31, 2024. I reserve the right to reallocate values to different line items as I have not had the time to cross reference all incoming e-transfers (with Equine Review, youth clinic and show deposits there was a lot of etransfer action and I allocated to the best of my knowledge).

Based on this- memberships have brought in \$345, Sponsorships \$8,100, Equine Review \$20,590.40 in revenue against \$10,451.61 in expenses, Show income \$11,356 against \$3,056.97 expenses, Misc income \$942.38 against \$3695.59.59 in expenses. The largest misc expense was our payment to Henry Equestrian for our insurance renewal and the funds sent to Beth for the 50/50 completed at Equine Review. There was also a \$5,880 transfer out of the current account to the youth account for the May clinic as all deposits and final payments were deposited to the current account. The youth account also made a payment for Carter Sports Cresting for the hoodies of \$1,386.90. All refunds have been provided to youth less the cost per person of the hoodie. The youth account had also advanced Amy Walls \$527.25 for expenses related to the clinician.

Current balances as of June 12, 2024:

Current account- \$101,272.71

Youth account- \$13,864.99

GIC \$5,041.15

VISA balance owing \$759.24

Other developments:

We are receiving an HST refund for 2023 of \$2,289.09.

We are actively in the process of onboarding ScotiaConnect which will make the account truly 2 to sign as it will require verification before any online transfers take place. It should also reduce our service fees ironically enough.

A USD account is being opened so funds can be transferred there periodically to capitalize on currency exchanges but primarily to pay our judges in US funds.

Rose has advised we will need about \$4,000/judge on the top end and one judge for the Canada Classic is from Canada so I will be looking to move \$12,000 USD to that account prior to the first show. Any surplus funds will remain there for the subsequent shows.

Respectfully submitted,
Sarah

Show Committee Report

Prepared for the Board of Directors Meeting June 13th 2024

We are two weeks from our first show of the year. We are currently sitting at 106 horses with some open stalls in barn 2 & 4. Patterns have been posted to the website and Facebook page, and we have received great feedback on Rose binding the show packages for everyone. It is looking like Beth will not be able to make the first show so any support we can provide Rose with will be greatly appreciated. Everyone on the committee has signed up to help with tasks at the show.

Ribbons and prizes have been ordered and have either arrived already or will be arriving soon. So far we have lots of entries in the team challenge and have entries rolling in for the show - a reminder if you haven't done yours yet please get them in ASAP to avoid late fees.

Our 2025 show dates need to be discussed so we can book PLP and our judges as soon as possible. If possible it would be ideal to have a zoom meeting with the trainers and have their input and bring that to the board to discuss before moving forward on any changes to our current schedule.

MQHYA Youth Report June 2024 - Lacey Fisher

Youth Clinic was cancelled in May, due to the clinician cancelling last minute. The youth were refunded all fees except for the sweaters when they received. So far we are still out just over \$527.25 that was spent on gas & taxes for flight. We are hoping to recoup this cost.

Equine Review Youth events organized & fundraising-

- Used Tack – raised \$1855 & \$830 in donations!
- Grand in Hand – we were NOT approved for the Lotto license, so this did not happen.
- Stallion Auction – Both stallions sold at \$800 each, raising \$1600 to the youth! Thank you to Amy & Stephen for their donations.
- Duck Race – because we could not launch the grand in hand, we may do this and launch after the July show. We will be talking to the kids about it at the July meeting.
- EBIKE – Selling tickets, started at ER \$700 sold to date - \$20 per ticket – drawing at July show (once all tickets are sold)

Youth hosting a meeting a meeting Friday night of July show, and carrot trail! Poster going out Friday.

Youth World Cup - scheduled for 2025

2024 AQHYA World Championship Show in Oklahoma City, OK – entry forms are out. We have 4 youth going FYI

2024 Youth Excellence Seminar: July 9 – 11, 2024, Amarillo, TX, \$165 per youth registration fee. (I have shared with the youth). Kaidyn & Stella are going. I plan to take my girls in 2025.

Membership Committee Report
June 13, 2024
Presented By: Shannon Boyce

- 145 members; however, 25 are currently unpaid (a few are family memberships). Some are exhibitors I'll be surprised to see at the shows and we'll have to remember to remove them from the membership list if they do not pay.
- 7 Lifetime members
- Will have a printed list for the shows so Rose will be able to track who hasn't paid.
- REMINDER- All Board of Director members MUST BE paid members. This should have been addressed in January. We currently have 5 BOD members who have still not paid for their memberships and technically shouldn't be voting and sitting on the board without a membership.

Year End Committee Report
June 13, 2024
Presented By: Shannon Boyce

- We ran the first of our two Grand In Your Hand fundraisers at the Equine Review. We were overly optimistic with the goal of selling 200 tickets during the weekend. We only sold 77 tickets at \$20 per ticket. This brought in \$1540 and we had to award \$1000 to the winner, leaving us with a profit of only \$540. The lotto commission requires the specific draw dates to be listed on the application. On one application we had applied for 2 dates with two different groups of tickets. When the first group didn't 100% sell I asked for permission to extend the first draw date but the lotto commission refused. They gave 3 options- Draw for the prize, return everyone's money or seek legal counsel. The committee decided to draw for prize and accept the meagre gain of \$540. The \$540 does not include the \$50 lotto license fee and the cost of the tickets which I still have to submit my receipts for.
- The second Grand In Your Hand draw is set for August 3rd. I asked the lotto commission if we could extend that date and they said "no". The only way to extend that date is to discontinue our current license, submit the required paperwork and then reapply for a new lotto license and pay an additional \$50. I brought three options to the committee: continue the current ticket sales and draw on August 3rd like the original plan, discontinue the current lotto license and apply for a new licence with a later date, or discontinue the fundraiser all together. The group voted to continue with the original August 3rd date.

- It is very important we sell all 200 tickets prior to August 3rd. They will be for sale in the show office and we have also talked about assigning a certain number of tickets to each training barn to help with sales. This would need to be carefully tracked but could really help ensure a successful fundraiser.
- I spoke with Deborah Spillman from Greenhawk about her proposal for year end awards. We started a group chat with Charity Fancy who is also with Greenhawk to discuss our needs and budget. So far there has been no new information from Deborah or Charity with regards to what they are proposing, what deals they can give us, etc.