

Meeting Minutes - Board of Directors Meeting - Maritime Quarter Horse Association

February 15, 2024

Chair: Liane Nelson, President

Note Taker: Shannon Boyce, Secretary

Attendance: Liane Nelson, Shannon Boyce, Doug Perkins, Lois-Anne Landry, Sarah Boss, Jeremy Hoyt, Shandi Dryden, Leah Thompson, Katurah Waye, Barry MacEachern, Madison Holmes, Lacey Fisher

- Meeting was held virtually via Zoom and was called to order at 7:04 pm by Liane Nelson, president.
- 1. Motion to approve the agenda with power to add was made by Katurah Waye, seconded by Sarah Boss. Motion carried.
- 2. Minutes of the last meeting, held virtually on Zoom January 11, 2024, were provided to all in attendance in advance and were not read at the meeting. The question was asked if there were any comments or questions regarding the minutes. Shannon Boyce would like to add the fundraising and communication reports which were provided by Katurah Waye. Motion to approve the minutes of the last meeting, with the added reports, was made by Jeremy Hoyt, seconded by Katurah Waye. Motion carried.
- 3. Liane Nelson provided the President's report where she discussed how Derek Hanscome and herself virtually attended the Region Six meeting. The Region Six show is looking for volunteers to help.
- 4. Sarah Boss shared the unofficial Treasure's report. She is currently still waiting on the small business provider from Scotiabank. Jonathan Melong is helping to arrange the transition and we still need to change signing officers. Katurah Waye has been helping with deposits for sponsorships and memberships until Sarah has access. Sarah did note the Scotiabank MQHA account is currently set-up so only one person is required send an e-transfer which is incorrect. It needs to be corrected so two people are required to send an e-transfer, which can easily be arranged and corrected through the bank.
- 5. Committee Reports:
 - A. Equine Review Committee Report- Madison Holmes, see attached report
 - B. Show Committee Report- Leah Thompson, see attached report
 - Sarah Boss motioned to pay Rose Cook's AQHA Membership (\$65 USD), Horse Show Software (FunnWare) Fee (\$175 USD), PDF Creator Fee (\$144 USD), and \$144 USD to reimburse the PDF Creator Fee from 2023. Jeremy Hoyt seconded the motion. Motion carried.
 - Lacey Fisher placed a motion to OK Rose Cook to purchase a laptop up to \$1500 (taxes included). If the amount is greater than \$1500, the proposed purchase will be brought to the board for a vote. Jeremy Hoyt seconded the motion. Motion carried.
 - Leah Thompson motioned to continue our involvement with the Fall Paint Show in the 2024 season. Madison Holmes seconded the motion. 10 members voted in favour, 2

members voted opposed. Motion carried.

- Shandi Dryden motioned to change the year-end award requirements for 2024 to an exhibitor's (or horse's) top 8 placings for the year will be counted towards year-end awards. Sarah Boss seconded the motion. Motion carried
- Jeremy Hoyt motioned to remove the showing under 60% of the judges requirement for the 2024 year-end points calculations. Shandi Dryden seconded the motion. Motion carried.
- Katurah Waye made a motion to approve Rose Cook to start a pre-paid clothing order. Shandi Dryden seconded the motion. Motion carried.

C. Youth Committee Report- Lacey Fisher, see attached report

- Lacey Fisher motioned to approve the four youth fundraisers as presented. Shandi Dryden seconded the motion. Motion carried.

D. Communications Committee Report- Katurah Waye, see attached report

E. Fundraising/Sponsorship Committee Report- Katurah Waye, see attached report

- Jeremy Hoyt motioned to ratify the decision made on the BOD Facebook Messenger chat regarding the sponsorship package to open the sponsorship competition February 1st and run it until May 4th, 2024. Katurah Waye seconded the motion, Motion carried.

F. Bylaw Review Committee Report- Jeremy Hoyt, see attached report

G. Membership Committee Report- Shannon Boyce, see attached report

H. Year End Awards and Banquet Committee Report- Shannon Boyce, see attached report

- Shannon Boyce motioned for the Year-End Awards & Banquet Committee to run a "Grand In Your Hand" fundraiser starting after the MQHYA have completed their "Grand In Your Hand" fundraiser. Jeremy Hoyt seconded the motion. Motion carried.

Jeremy Hoyt motioned to accept the committee reports as read. Madison Holmes seconded the motion. Motion carried.

6. Other Business for Action from the previous agenda was discussed.

The updated Insurance for 2024 is being taken care of by Sarah Boss. She has updated her contact information with the insurance provider.

7. New Business

- Discussion regarding a potential clinic in the fall for MQHA members was carried forwarded to the next meeting.
- The MQHA has provided a youth scholarship which is a standing \$1000 bursary. It has not been awarded/offered the past couple of years. In the past applicants were required to write a 500 word essay about how being a youth member has benefited them, provide a copy of their transcripts and provide a photo. The applicants were reviewed by a non-biased panel (usually school teachers) and it was determined if there would be one or more winners, how to split the award, etc.

Jeremy Hoyt motioned to continue the \$1000 Youth Scholarship and, with approval of the family, name it the Ralph Gilles Youth Memorial Bursary. Katurah Waye seconded the motion. Motion carried.

8. A date for the next board meeting was set for Thursday, March 21, 2024 at 7:00 pm.
9. Motion to adjourn meeting at 9:08 pm- Shandi Dryden

2024 Equine Review Committee Report

February 15th 2024

Chair: Madison Holmes

1. Clinicians are secured.
 - a. Don Adams for a two-day ranch riding and reining clinic.
 - b. Derek Hanscome for a two-day western clinic
2. Demonstrations are either secured or are being investigated.
 - a. Waiting for a response for the liberty/natural horsemanship demo
 - b. Cowboy Mounted shooting requires approval from the chief of firearms of New Brunswick which takes 6-8 months. Will initiate approval for next year.
3. Vendor applications are continuing to be submitted.
4. Food truck inquiries are sent.

Show Committee Report

Prepared for the Board of Directors Meeting Feb 15 2024

We have had a successful launch of our show dates with all stalls and trailer hook ups fully booked for all three shows. The wait list for stalls is growing and all incoming inquiries will be added in a first-come-first-serve basis. All of our judges have been booked, with the exception of one for the Fall Show – we are still waiting to hear back from a few that Rose has reached out to. Some judges are already booking flights so we need the USD bank account opened to reimburse them for the expenses.

Our showbill has been approved for the Canada Day Classic, and we will be discussing our list of futurities for the year at our committee meeting next week. Ribbons and prizes will be ordered once these are solidified, and the sponsorships are sorted out. We have been discussing high-point prizes and requirements, and these will be clearly posted at the shows along with the show bills so people can plan accordingly.

We have some upcoming expenses that we need approval for:

- Rose's AQHA membership is due, which we cover (\$65.00 USD).
- Funware (the computer software used in the office) needs to be renewed (\$175.00 USD)
- Rose has requested we purchase a PDF program, as this is what she used to create the showbills, etc – last year she purchased this on her own (PDF Filler \$144.00 USD annually)

MQHYA Youth Report Feb 15, 20234 – Lacey Fisher

Youth are looking forward to May 10/11/12 event – youth clinic @ Stephen & Amy's in Yarmouth NS – everything is organized.

- We will have waivers signed, proof of insurance & vaccinations before animals arrive Friday.
- There will be US cash required on site to pay Julian, which I will organize with Sarah. As well cheques for our demo adults.
- All expenses at this point are covered by the youth participants. (we may apply for a NS Grant)

Equine Review Youth events organized -

- **Used Tack** – host at Equine Review, last year profit was \$2300, youth and parents to assist.
- **Grand in Hand** – launching April 1, hope to have wrapped up by May 1, 2024 – potential profit \$3000
- **Stallion Auction** – already running, highest bidder wins. All profit goes to the youth.
- **Duck Race** – if needed, we will launch this at the July. 100 ducks at \$25 each (profit \$1500) – Poster will launch July show again only if needed.

Youth hosting a meeting at the Equine Review

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Communications

Katurah Waye

Rose Cook

Lois-Anne

FACEBOOK

- Staying active on social media
- Multiple posts a week
- Keeping our reply time short for messages
- Lots of shares

WEBSITE

- Rose is the main contributor to the up to date website
- Katurah has been looking after added sponsorships to website
- Katurah also helping to keep posts/posters up to date on website
- Looking to update pictures – waiting for Julianna to send MQHA pictures

POSTERS

- Lois-Anne looks after the majority of posters posted on social media for MQHA & MQHYA

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Sponsorship Committee

Katurah Waye (Chair)

Liane Nelson

Kennedy Gallagher

Leah Thompson

Sarah Boss

Rose Cook

- Need a fundraising goal – Amount MQHA needs to raise
- Burger & Hot Dog Buns Donated from Mrs. Dunsters for both Move-In BBQ's
- Katurah has made up an Invoice form on Canva and has sent it to Sarah so we can use one form
Fundraisers at each show to tie in with social committee
 - Beer Survivor
 - Wine Survivor
 - Haala Jean Raffle Tickets – waiting for Janine Dixon to get back to me
 - Raffle baskets
 - Coffee/Breakfast Bar
 - Nominate Trainer (nominate trainer and bet on who will will) half to trainer and half to MQHA
 - Wine Board
 - Kiss the Pig
- Easy-Kleen to donate a gas power pressure washer to sell tickets on like last year (start at equine review) – contact for Easy-Kleen is Janice Pearson
- Youth Sponsorship has \$10,000 promised thus far
- Amateur Sponsorship has \$1,000 promised thus far
- Fundraiser at “Move In BBQ”? Easiest is probably a raffle
- About a dozen previous sponsors contacted thus far and looking positive

Governance Report
February 15, 2024

The constitution changes approved at the 2023 AGM have been updated in the document.

The updated document has been sent to the committee to review so that we are familiar with it and can come back together as a group to update any articles that need to be changed.

The committee is set to meet before the board meeting in March. This will be a preliminary meeting to organize our format for working on the document as a group.

Respectfully submitted,

Jeremy Hoyt

**MEMBERSHIP COMMITTEE REPORT
FEBRUARY 15TH, 2024
PRESENTED BY SHANNON BOYCE**

- We currently have 117 Annual Members and 6 Lifetime Members.
- I anticipate these numbers to continue to rise, especially during Equine Review and as our first show of the season approaches.

**YEAR END AWARDS & BANQUET COMMITTEE REPORT
FEBRUARY 15TH, 2024
PRESENTED BY SHANNON BOYCE**

- 1st meeting was held Tuesday, February 6th.
- Worked on the 2024 Year-End Awards Eligibility & Requirements. They are almost finalized and are pending the board of directors decision regarding the Fall Classic & Southern NB Paint Horse Show decision.
- It was decided that ranch classes count towards an exhibitor's (or horse's) high point in the open, youth and amateur divisions as long as they don't cross enter western pleasure & trail as per AQHA rules.
- To keep in line with our show committee and to help avoid confusion, halter classes are not mandatory but if shown their points do count.
- We would like to do at least 1 fundraiser during the year to help increase the budget for the year end awards and banquet. Ideas include a live auction during the pot luck supper, Grand In Your Hand with tickets being sold during our shows (so as not to compete with the potential youth fundraiser) and cow patty bingo (but maybe a different animal like a pot-belly pig). Grand In Your Hand would require a lotto license, which we believe we would obtain from the province of NB, and there would be a limited number of tickets sold. If 200 sold at \$20/ticket the winner would receive \$1000 and the year-end awards committee would raise \$3000. We need to check with Rose if ticket sales can be added onto the show bill (for the convenience of members) or if we'd have to keep it separate.
- I, Shannon, have agreed to calculate the year-end high points and to complete each set of spread sheets after each show. This way members know exactly how many points they have throughout the year and can ask questions for clarification, etc. We will also set a date between the last show and prior to year end awards for members to bring forward any concerns or discrepancies. This date must be fairly soon after the final show; however, as the year end committee wants to get prizes ordered early because it takes time for the vendors to personalize them, etc.